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### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

# FINANCIAL AND COMPLIANCE AUDIT TOGETHER WITH INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED DECEMBER 31, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 6/24/09



#### TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	. 1
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
STATEMENT OF NET ASSETS	10
STATEMENT OF ACTIVITIES	. 11
BALANCE SHEET - GOVERNMENTAL FUNDS	12
RECONCILIATION OF THE BALANCE SHEET-GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS	13
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUNDS	14
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE- GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES	15
NOTES TO THE FINANCIAL STATEMENTS	16

## TABLE OF CONTENTS (CONTINUED)

	<u>PAGE</u>
REQUIRED SUPPLEMENTARY INFORMATION:	
Budgetary Comparison Schedule-General Fund	34
Budgetary Comparison Schedule-Special Revenue Fund-CDBG	35
SUPPLEMENTARY INFORMATION:	
Schedule of Expenditures of Federal Awards	. 36
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL	
OVER FINANCIAL REPORTING AND ON COMPLIANCE	
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL	
STATEMENTS PERFORMED IN ACCORDANCE WITH	
GOVERNMENT AUDITING STANDARDS	37
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE	· · ·
WITH REQUIREMENTS APPLICABLE TO EACH MAJOR	
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE	
IN ACCORDANCE WITH OMB CIRCULAR A-133	. 40
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	43
SCHEDULE OF PRIOR YEAR FINDINGS	45



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#### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana

We have audited the accompanying financial statements of the governmental activities and each major fund of New Orleans Tourism Marketing Corporation (NOTMC) (A Component Unit of the City of New Orleans) as of and for the year ended December 31, 2008, which collectively comprise NOTMC's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of NOTMC's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in NOTE 1, the financial statements present only the activities of NOTMC and do not purport to, and do not, present fairly the financial position of the City of New Orleans, as of December 31, 2008, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana Page 2

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of governmental activities and each major fund of New Orleans Tourism Marketing Corporation, as of December 31, 2008 and the respective changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with the <u>Government Auditing Standards</u>, we have also issued our report dated April 3, 2009 on our consideration of **NOTMC**'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 4 to 9 and budgetary comparison information on pages 34 and 35 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana Page 3

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the NOTMC's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>, and is also not a required part of the basic financial statements of NOTMC. The schedule of expenditures of federal awards has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Bruno & Tervalon LCP

BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

April 3, 2009



(A Component Unit of the City of New Orleans)
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008

New Orleans Tourism Marketing Corporation (NOTMC) is a component unit of the City of New Orleans. NOTMC's management's discussion and analysis is intended to assist the reader in focusing on significant financial issues, provide an overview of NOTMC's financial activity, and identify changes in NOTMC's financial position and its ability to address the next and subsequent year challenges. It also identifies any material deviations from the financial plan and identifies individual fund issues or concerns. This is a requirement of the Governmental Accounting Standards Board Statement No. 34 (GASB 34) "Basic Financial Statements — and Management's Discussion and Analysis — for State and Local Governments" and is intended to provide the financial results for the fiscal year ended December 31, 2008.

The following is an illustration on how this financial report is presented.

#### MD&A

Management's Discussion and Analysis (Required Supplementary Information)

#### **Basic Financial Statements**

Government-Wide Financial Statements

**Fund Financial Statements** 

Notes to the Financial Statements

Other Required Supplementary Information

Required Supplementary Information

**Supplementary Information** 

(A Component Unit of the City of New Orleans)
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008

As indicated in the illustration, GASB 34 requires the presentation of two basic types of financial statements: Government-Wide Financial Statements and Fund Financial Statements.

#### Government-Wide Financial Statements

The government-wide financial statements provide a perspective of **NOTMC** as a whole. These statements use the full accrual basis of accounting similar to private sector companies. There are two government-wide statements: the Statement of Net Assets and the Statement of Activities.

The Statement of Net Assets combines and consolidates governmental funds' current financial resources (short-term spendable resources) with capital assets and long-term obligations, regardless if they are currently available or not.

Consistent with the full accrual basis method of accounting, the Statement of Activities accounts for current year revenues and expenses regardless of when cash is received or paid. The intent of this statement is to summarize and simplify the user's analysis of the costs of various NOTMC services.

#### **Fund Financial Statements**

The fund statements are similar to financial presentations of typical governmental agencies, but the focus is on NOTMC's major funds rather than fund types as in the past. The fund statements are reported using the modified accrual method of accounting. Under this basis of accounting, revenues are recorded when received except where they are measurable and available and therefore represent resources that may be appropriated. Expenditures are accounted for in the period that goods and services are used. In addition, capital asset purchases are expensed and not recorded as assets. Debt payments are recorded as expenditures in the current year and future debt obligations are not recorded.

NOTMC maintains two (2) individual governmental funds. Information is presented separately in the governmental fund statements for the general fund and the special revenue fund — Community Development Block Grant, which are considered to be major funds.

## (A Component Unit of the City of New Orleans) MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008

#### Financial Analysis of NOTMC as a whole

#### **Summary Statement of Net Assets**

	2008	2007	Change
Assets			
Current assets	\$7,954,752	\$8,195,033	\$(240,281)
Capital assets, net	31,604	<u>39,476</u>	<u>(7.872)</u>
Total assets	7.986.356	8,234,509	(248,153)
Liabilities			
Current liabilities	743,363	1,372,410	(629,047)
Long-term liabilities	51,313	<u>39.768</u>	11,545
Total liabilities	<u>794.676</u>	<u>1.412.178</u>	(617,502)
Net Assets	,		
Invested in capital assets	31,604	39,476	(7,872)
Unrestricted	<u>7,160,076</u>	<u>6,782,855</u>	<u>377,221</u>
Total net assets	\$ <u>7.191.680</u>	\$ <u>6.822.331</u>	\$ <u>369.349</u>

As indicated by the statement above, in 2008 total net assets are \$7,191,680, which represents a 5% increase over 2007. In 2008, total assets, which consist of 99.6% in current assets and .4% in capital assets, decreased by 3% from \$8,234,509 to \$7,986,356.

Total liabilities decreased by \$617,502 or 44%, due to a decreased amount of marketing accounts payable at December 31, 2008.

Invested in capital assets is a combination of capital assets at original cost less accumulated depreciation. The original cost of capital assets is \$140,109, which is an accumulation of capital assets year after year less any capital disposals. The accumulated depreciation is the accumulation of depreciation expense since acquisition. In accordance with accounting principles generally accepted in the United States of America, depreciation expense is recorded on the original cost of the asset, less an estimated salvage value, expensed over the estimated useful life of the asset. Total accumulated depreciation is \$108,505.

The remaining \$7,160,076 in net assets is unrestricted. The unrestricted net assets balance is an accumulation of prior years' operating results. This balance is directly affected by **NOTMC's** operating results each year.

## (A Component Unit of the City of New Orleans) MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2008

#### **Results of Operations**

	2008	2007	Change
Revenues			
Base Funding-City of New Orleans	\$1,000,000	\$ 1,000,000	\$ -0-
Federal Grant	3,810,609	4,689,390	(878,781)
Hotel/Motel Taxes	3,738,410	3,341,602	396,808
RTA Hotel Taxes	2,499,152	2,206,618	292,534
Casino City Lease Agreement	1,000,000	1,000,000	-0-
Casino Hotel Agreement	1,000,000	1,000,000	· <b>-0-</b>
Other Revenue	141,701	155,238	(13,537)
Interest Income	<u>97,291</u>	222,939	(125,648)
Total Revenues	13,287,163	<u>13,615,787</u>	(328,624)
Expenses			
Provisions of Funding to		-	
Outside Agencies	2,757,319	2,481,918	275,401
Special Events	214,598	155,000	59,598
Marketing	9,519,653	9,314,110	205,543
General and Administrative	412,267	368,614	43,653
Depreciation	<u>13.977</u>	21,354	(7,377)
Total Expenses	<u>12,917,814</u>	12,340,996	<u>576,818</u>
Increase (decrease) in Net Assets	\$ <u>369,349</u>	\$ <u>1,274,791</u>	\$ <u>(905.442)</u>

Changes in NOTMC's revenues are reflected in the statement above. In 2008, total revenues decreased by \$328,624 or about 2%, which is primarily due to a combination of less federal Community Development Block Grant funds and more tax revenues. Overall expenses increased by \$576,818. This increase in expenses is primarily due to an increase in Hotel/Motel and RTA Taxes Revenues, which directly resulted in an increase in distributions to outside agencies and a new marketing campaign. The above statement shows how the \$905,442 decrease in net assets occurred for 2008.

A significant portion of revenues is provided from hotel/motel taxes and RTA hotel taxes. In 2008, hotel/motel taxes and RTA hotel taxes totaled \$3,738,410 and \$2,499,152, respectively, which were each higher than 2007 due to an increase in tourism during the period. See Note 4 to the financial statements for further discussions of the sources of **NOTMC**'s revenues.

(A Component Unit of the City of New Orleans)
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008

#### Financial Analysis of the Governmental Fund

The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing NOTMC's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the December 31, 2008 fiscal year, NOTMC's general fund reported ending unreserved fund balance of \$7,211,389, an increase of \$388,766 in comparison to the prior year. Of the unreserved fund balance, the Board of Directors has designated the following for subsequent year's expenditures and other uses:

Purpose	Amount
Various media costs	\$1,100,000
2009 administrative costs	45,000
Broadcast projects and special promotions	850,000
Reserve for administrative costs	1,500,000
Reserve for emergency marketing costs	<u>2,000,000</u>
Total	\$ <u>5,495,000</u>

The remainder of the unreserved fund balance is undesignated.

#### Capital Assets

At December 31, 2008, NOTMC has \$31,604 invested in furniture and equipment.

Assets	<u>2008</u>	<u>2007</u>
Furniture and equipment Less accumulated depreciation	\$ 140,109 (108,505)	\$134 <b>,</b> 004 (94,528)
Net capital assets	\$ <u>31.604</u>	\$ <u>39,476</u>

Depreciation expense for the year is \$13,977.

(A Component Unit of the City of New Orleans)
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2008

#### Economic Factors and Next Year's Budget

The major factor affecting the budget is the economy and its effect on the tourism industry. The NOTMC's budget is greatly affected by the amount of tax revenues received from the Hotel/Motel Occupancy Privilege Tax and RTA Hotel Tax. The world climate relating to public safety and homeland security also influences the consumer's confidence in the travel industry. New Orleans has fared well during past times of economic crisis and NOTMC will continue to be conservative in its estimations in order to reduce any possible financial vulnerability.

#### **Budget**

As required by state law, the Board of Directors of NOTMC adopts the original budget of NOTMC prior to the commencement of the fiscal year to which the budget applies. NOTMC is permitted by state law to amend its budget anytime during the fiscal year prior the end of fiscal to which the budget applies. NOTMC did not amend its 2008 original budgets.

#### Revenue Budgets

NOTMC's actual general fund revenues of \$9,476,554 were more than the budget by \$976,199, a variance of 11%. The actual special revenue fund – CDBG revenues of \$3,810,609 were more than the budget by \$160,609.

#### **Expenditures Budgets**

NOTMC's actual general fund expenditures of \$9,087,788 were less than budgeted expenditures by \$162,567 or 2%. The actual special revenue fund – CDBG expenditures of \$3,810,609 were more than budgeted expenditures by \$160,609.

#### **Contacting NOTMC Financial Management**

This financial report is designed to provide citizens, taxpayers, customers, investors and creditors with a general overview of **NOTMC**'s finances and demonstrate **NOTMC**'s accountability for money it receives. If you have questions about this report or need additional information, contact Ms. Sandra S. Shilstone, President & CEO, New Orleans Tourism Marketing Corporation, 365 Canal Street, Suite 1120, New Orleans, LA. 70130.

### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

#### STATEMENT OF NET ASSETS DECEMBER 31, 2008

	•
	GOVERNMENTAL
•	ACTIVITIES
<u>ASSETS</u>	
Current Assets:	
Cash (NOTES 2(F) and 3)	\$6,516,968
Hotel/motel taxes receivable	548,669
RTA hotel taxes receivable	544,362
Base funding receivable	250,000
Other receivables	94,553
Prepaid expenses	200
Total current assets	<u>7,954,752</u>
	•
Noncurrent Assets:	
Capital assets (NOTE 5)	140,109
Less accumulated depreciation (NOTE 5)	_(108,505)
Total nonover	21.604
Total noncurrent assets	31,604
Total assets	7,986,356
	<del></del>
LIABILITIES	·
Comment 1 Little or	
Current Liabilities:	120.056
Accounts payable and accrued expenses  Due to outside agencies, net (NOTE 11)	129,956
Due to dustile agencies, tiet (NOTE 11)	<u>· 613.407</u>
Total current liabilities	<u>_743,363</u>
Noncurrent liabilities:	
Compensated absences (NOTE 6)	<u>51,313</u>
Total liabilities	<u> 794.676</u>
NET ASSETS	
TUEL AUGUSTO	·
Invested in capital assets	31,604
Unrestricted	7.160.076
	11203070
Total net assets	\$ <u>7.191,680</u>

### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>Expenses</u>	Program Revenues Operating Grants and Contributions	Net (Expenses) Revenues and Change In Net Assets
FUNCTIONS			
Governmental Activities:			
Provision of funding to outside agencies (NOTES 7 AND 11)	e 2767210	\$ -0-	P/2 757 110\
Agency and related fees	\$ 2,757,319 1,035,119	\$ -0- -0-	\$(2,757,319)
Summer/general media	4,241,932	3,089,931	(1,035,119)
Multicultural/Essence events	342,843	-0-	(1,152,001) (342,843)
Production	754,514	560,348	(194,166)
Public relations	664,128	-0-	(664,128)
Research	140,820	-0-	(140,820)
Telemarketing	4,113	-0-	(4,113)
Christmas media	473,916	-0-	(473,916)
Interactive marketing	1,268,356	-0-	(1,268,356)
Summer/museums media	218,000	160,330	(57,670)
General and administrative	412,267	-0-	(412,267)
Fulfillment	120,912	-0-	(120,912)
Promotions/festival support	100,000	-0-	(100,000)
Unallocated depreciation	13,977	-0-	(13,977)
Special events	214,598	-0-	(214,598)
Summer convention	155,000		(155,000)
Total	12.917.814	3,810.609	<u>(9.107.205</u> )
	General Revenues:		
•	Base funding - C		
•	Orleans (NOTE	•	1,000,000
	Hotel/motel taxes		
		on fees) (NOTE 4)	3,738,410
	RTA hotel taxes (		2,499,152
		agreement (NOTE 4)	1,000,000
	Other revenue (N	ement (NOTE 4)	1,000,000
	Interest income	OIE 4)	141,701
	merest moothe		97,291
	Total genera	l revenues	<u>9,476,554</u>
	Change in net ass	ecis	369,349
·	Net assets, begins	ning of year	6.822,331
	Net assets, end of	f year	\$ <u>7,191,680</u>

## (A Component Unit of the City of New Orleans) BALANCE SHEET - GOVERNMENTAL FUNDS DECEMBER 31, 2008

ASSETS	General Fund	Special Revenue Fund-CDBG	<u>Total</u>
Cash	\$6,516,968	\$ -0-	\$6,516,968
Hotel/motel taxes receivable	548,669	-0-	548,669
RTA hotel taxes receivable	544,362	-0-	544,362
Base funding receivable	250,000	-0-	250,000
Other receivables	94,553	-0-	94,553
Prepaid expense	200	<u>0-</u>	
Total assets	\$ <u>7,954.752</u>	\$ <u>-0-</u>	\$ <u>7,954,752</u>
		)	•
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accounts payable and accrued expenses	\$ 129,956	\$ -0-	\$ 129,956
Due to outside agencies, net	<u>613,407</u>		<u>613,407</u>
Total liabilities	<u>743.363</u>		<u>743,363</u>
Fund Balance:			
Unreserved - designated (NOTE 12)	5,495,000	-0-	5,495,000
Unreserved - undesignated	<u>1,716,389</u>	-0-	1.716.389
Total fund balance	<u>7,211,389</u>	<u>-0-</u>	7.211.389
Total liabilities and fund balance	\$ <u>7,954,752</u>	\$	\$ <u>7.954.752</u>

#### (A Component Unit of the City of New Orleans)

#### RECONCILIATION OF THE BALANCE SHEET-GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS DECEMBER 31, 2008

Total fund balance-Governmental Funds

\$7,211,389

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds (NOTE 5):

The cost of capital assets is Accumulated depreciation is \$ 140,109 (108,505)

31,604

Long-term liabilities are not due and payable in the current period therefore are not reported in the governmental funds (NOTE 6):

Compensated absences

(51.313)

Net assets of governmental activities

\$<u>7,191,680</u>

### (A Component Unit of the City of New Orleans) STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

REVENUES	General Fund	Special Revenue Fund-CDBG	Total
Base funding - City of New Orleans	\$1,000,000	\$ -0-	\$ 1,000,000
Federal grant	-0-	3,810,609	3,810,609
Hotel/motel taxes (net of collection fees)	3,738,410	-0-	3,738,410
RTA hotel taxes	2,499,152	-0-	2,499,152
Casino City lease agreement	1,000,000	-0-	1,000,000
Casino hotel agreement	1,000,000	-0-	1,000,000
Other revenue	141,701	-0-	141,701
Interest income	<u>97,291</u>		<u>97,291</u>
Total revenues	<u>9,476,554</u>	<u>3.810.609</u>	<u>13,287,163</u>
EXPENDITURES			
Provision of funding to outside agencies	2,757,319	-0-	2,757,319
Agency and related fees	1,035,119	, <b>-0-</b>	1,035,119
Summer/general media	1,152,001	3,089,931	4,241,932
Multicultural/Essence events	342,843	-0-	342,843
Production	194,166	560,348	754,514
Public relations	664,128	-0-	664,128
Research	140,820	-0-	140,820
Telemarketing	4,113	-0-	4,113
Christmas media	473,916	-0-	473,916
Interactive marketing	1,268,356	-0-	1,268,356
Summer/museums media	57,670	160,330	218,000
General and administrative	400,722	-0-	400,722
Fulfillment	120,912	-0-	120,912
Promotions/festival support	100,000	-0-	100,000
Marketing technologies	6,105	-0-	6,105
Special events	214,598	-0-	214,598
Summer convention	<u> 155,000</u>		155,000
Total expenditures	<u>9,087,788</u>	<u>3,810,609</u>	12,898,397
Net change in fund balance	388,766	-0-	388,766
Fund balance, beginning of year	6,822,623	<u>-0-</u>	6,822,623
Fund balance, end of year	\$ <u>7,211,389</u>	\$ <u>-0-</u>	\$ <u>7,211,389</u>

(A Component Unit of the City of New Orleans)

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2008

Total net change in fund balance - Governmental Funds	\$38 <b>8,7</b> 66	
Amounts reported for governmental activities in the Statement of Activities are different because:		
The Governmental Funds reported capital outlays as expenditures whereas in the Statement of Activities,		
these cost are depreciated over their estimated lives:		
Depreciation expense (NOTE 5)	(13,977)	
Capital outlays (NOTE 5)	6,105	
Long-term compensated absences are reported in the	•	
Government-Wide Statement of Activities, but they		
do not require the use of current financial resources.		
Therefore, compensated absences are not reported		
as expenditures in the Governmental Funds (NOTE 6)	<u>(11.545</u> )	
Change in net assets of governmental activities	\$ <u>369,349</u>	

#### NOTE 1 - Organizations and Operations:

New Orleans Tourism Marketing Corporation (NOTMC) was organized January 1, 1990. The objectives and purposes of NOTMC are as follows:

- o To continuously stimulate the hospitality and tourism industry of the City of New Orleans through regional, national and international advertising and marketing of the City of New Orleans as a tourist and convention site and a vacation destination;
- o To stimulate economic development in the City of New Orleans through the marketing and solicitation of conventions and trade shows throughout the United States and the World; and
- o To advance, promote and maintain tourism and trade in the City of New Orleans through marketing activities directed at the discretionary tourist or traveler through advertising, direct mailing, or other means.

NOTMC is administered by a Board of Directors consisting of fifteen (15) members appointed as follows:

- o One (1) member appointed by the Mayor of the City of New Orleans;
- o Three (3) members appointed by the City Council from its members;

(A Component Unit of the City of New Orleans)
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 1 - Organization and Operations, Continued:

- o Three (3) members appointed from a list of six (6) nominees submitted by the New Orleans Metropolitan Convention and Visitors Bureau;
- o Four (4) members appointed from a list of eight (8) nominees submitted by the Greater New Orleans Hotel/Motel Association;
- o One (1) member appointed from a list of two (2) nominees submitted by the New Orleans Multicultural Tourism Network, Inc.;
- o One (1) member appointed from a list of two (2) nominees submitted by the Preservation Resource Center;
- o One (1) member appointed from a list of two (2) nominees submitted by the New Orleans East Economic Development Foundation; and
- o One (1) member appointed from a list of two (2) nominees submitted by the New Orleans Chapter of the Louisiana Restaurant Association.

NOTMC commenced operation on May 1, 1991.

The accounting and reporting policies of **NOTMC** conform to accounting principles generally accepted in the United States of America as applicable to governmental bodies.

(A Component Unit of the City of New Orleans)
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 2 - Summary of Significant Accounting Policies:

The following is a summary of the significant policies followed in the preparation of these financial statements.

### A) Implementation of Governmental Accounting Standards Board Statements

During the fiscal year 2002, NOTMC adopted GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, as amended by GASB Statement No. 37 and No. 38, and applied those standards on a retroactive basis. GASB Statement No. 34 established standards for external financial reporting for state and local governments and requires that resources be classified for accounting and reporting purposes into the following three net asset categories.

<u>Invested in Capital Assets</u> - consists of capital assets, net of accumulated depreciation.

Restricted Net Assets - result when constraints placed on net asset use are either externally imposed by creditors, grantors, contributions, and the like, or imposed by law through constitutional provisions or enabling legislation. At December 31, 2008, NOTMC had no restricted net assets.

<u>Unrestricted Net Assets</u> - consist of net assets which do not meet the definition of the two preceding categories. Unrestricted net assets often are designated to indicate that management does not consider them to be available for general operations. Unrestricted net assets often have constraints on resources which are imposed by management, but can be removed or modified.

(A Component Unit of the City of New Orleans)
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

### A) Implementation of Governmental Accounting Standards Board Statements, Continued

The Statement of Activities - demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not meeting the definition of program revenues are instead reported as general revenue.

#### B) Reporting Entity

NOTMC is a component unit of the City of New Orleans, the reporting entity, as defined by the Governmental Accounting Standards Board pronouncement. The accompanying financial statements present information only on the funds maintained by NOTMC and do not present information on the City of New Orleans, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

#### C) Funds

NOTMC uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain NOTMC functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The funds of NOTMC are classified as governmental.

### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

#### C) Funds, Continued

The governmental fund's accounts for all of NOTMC's general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the funds from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of NOTMC. The following is NOTMC's governmental funds:

<u>General Fund</u> - the operating fund of NOTMC and it accounts for all financial resources. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to NOTMC.

<u>Special Revenue Funds</u> - accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes, or designated by **NOTMC** to be accounted for separately.

### D) Measurement Focus/Basis of Accounting

Government-Wide Financial Statements (GWFS)

The Statement of Net Assets and the Statement of Activities display information about the reporting government as a whole. These statements include all the financial activities of **NOTMC**.

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

#### D) Measurement Focus/Basis of Accounting, Continued

Government-Wide Financial Statements (GWFS), Continued

The GWFS were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions.

#### Fund Financial Statements (FFS)

Governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e. revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the governmental-wide statements and the statements for governmental funds are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

#### D) Measurement Focus/Basis of Accounting, Continued

Fund Financial Statements (FFS), Continued

Fund financial statements report detailed information about **NOTMC**. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. At December 31, 2008, the general fund and the special revenue-CDBG are the only major funds of **NOTMC**.

Governmental funds and the agency fund use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). Measurable means the amount of transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. NOTMC considers all revenues available if they are collected within 60 days after the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

#### E) Budgetary Data

**NOTMC** follows these procedures in establishing the budgetary data reflected in these financial statements:

- 1. **NOTMC** is required to prepare an annual budget and submit it to the Board of Directors.
- 2. Upon review and completion of all action necessary to finalize the budget, it is then adopted by the Board of Directors prior to the commencement of the fiscal year to which the budget applies.
- 3. Budgetary amendments involving the transfer of funds from one program or function to another, or involving increases in expenditures resulting from revenues exceeding amounts estimated, require the approval of the Board of Directors.
- 4. All budgetary appropriations lapse at the end of the fiscal year.
- 5. The budget for the general fund expenditures is prepared on a basis consistent with accounting principles generally accepted in the United States of America. Budgeted amounts are as originally adopted or as amended by the Board of Directors.
- 6. The budget of the City of New Orleans' appropriations must be approved by the City of New Orleans.

(A Component Unit of the City of New Orleans)
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

#### F) Cash

Cash includes amounts in interest-bearing demand deposits. Under state law, NOTMC may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

#### G) Compensated Absences

Unused vacation leave may be accumulated up to a specified maximum and is paid at the time of termination from NOTMC employment. NOTMC is not obligated to pay for unused sick leave if an employee terminates prior to retirement.

NOTMC accrues accumulated unpaid compensated absences when earned (or estimated to be earned) by the employee. The non-current portion (the amount estimated to be used in subsequent fiscal years) for governmental fund is maintained separately and represents a reconciling item between the fund and government-wide presentation.

#### H) Income Taxes

NOTMC is exempt from taxation under Section 501(a) of the Internal Revenue Code.

#### I) <u>Capital Assets</u>

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. NOTMC maintains a threshold level of \$500 or more for capitalizing capital assets.

## NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 2 - Summary of Significant Accounting Policies, Continued:

#### I) Capital Assets, Continued

Capital assets are recorded in the GWFS, but are not reported in the FFS. Furniture and equipment are depreciated using the straight-line method over three (3) to ten (10) years estimated useful lives.

#### J) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 3 - Cash:

NOTMC had cash in demand deposit accounts totaling \$6,516,968 (book balances) at December 31, 2008.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank.

(A Component Unit of the City of New Orleans)

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 3 - Cash, Continued:

The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2008, NOTMC has \$6,563,070 in deposits (collected bank balances). These deposits are secured from risk by \$250,000 of federal deposit insurance and \$6,488,185 of pledged securities held by a custodial bank in the name of the fiscal agent bank.

Custodial credit risk is the risk that, in event of a failure of financial institution or counterparty, NOTMC would not be able to recover its deposits, investments, or collateral securities that are in the possession of an outside party. NOTMC's deposits are not subject to custodial credit risk since they are deposited in a stock-owned federally insured depository institution organized under the laws of the State of Louisiana or under laws of the United States, as required by the Revised Statutes.

#### NOTE 4 - Sources of Revenue of New Orleans Tourism Marketing Corporation:

The major sources of revenue are base funding, hotel occupancy privilege tax, RTA hotel tax, casino funding, federal grant and other revenue as discussed below:

A) Base Funding - Pursuant to New Orleans City Council Ordinance No. 18358, Base Funding for NOTMC shall be the amount of funds to be received from the City of New Orleans and/or other public or nonprofit entities, and/or private contributions.

For the year ended December 31, 2008, NOTMC earned \$1,000,000 in Base Funding.

### NOTE 4 - Sources of Revenue of New Orleans Tourism Marketing Corporation, Continued:

B) Hotel Occupancy Privilege Tax - The Hotel Occupancy Privilege Tax (effective November 1, 1990) is levied upon persons for the privilege of occupying hotel rooms within Orleans Parish in the amount of fifty cents (\$0.50) per occupied hotel room per night for hotels containing from three (3) to two hundred ninety-nine (299) rooms and one dollar (\$1.00) per occupied hotel room per night for hotels containing three hundred (300) or more rooms.

Every hotel operator subject to this tax shall make reports on the previous month's business on or before the twentieth day of the following month to the City of New Orleans.

The imposition and collection of the Hotel Occupancy Privilege Tax shall be repealed and discontinued upon the occurrence of any of the following:

- o The disposition or liquidation of NOTMC; or
- o The specific decertification of **NOTMC** as a nonprofit economic development corporation by the New Orleans City Council.

For the year ended December 31, 2008, NOTMC earned \$3,738,410 (net of collection fees of \$76,294) from the Hotel Occupancy Privilege Tax.

C) RTA Hotel Tax - As provided by the agreement for services and cooperative economic endeavor by and between the Regional Transit Authority (RTA) and NOTMC, NOTMC shall receive a sum of 40% of the first \$7,200,000 of the RTA's 1% general sales and use taxes, applied to hotels in Orleans Parish, actually received by the RTA each calender year not to exceed \$2,880,000.

### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 4 - Sources of New Orleans Tourism Marketing Corporation, Continued:

#### C) RTA Hotel Tax, Continued

In consideration of the payments to be made by the RTA to NOTMC, NOTMC shall perform the following marketing services:

- o Promote the use of the RTA's transit services to tourist or business travelers;
- o Consult with the RTA regarding information or promotion of the RTA's transportation services available to tourist or business travelers;
- o Assist the RTA and other agencies to secure funding for existing and proposed streetcar and lightrail projects; and
- o Provide funding, not to exceed 3.45% of the RTA hotel tax received from the RTA, to the Mayor's Office of Tourism and Arts who shall make all reasonable efforts to use such funds to feature or enhance tourism, public transportation and other goals and objectives of the agreement.

Additionally, NOTMC shall allocate and dedicate 50% of the RTA hotel tax received from RTA to the Morial Convention Center Expansion Transit Fund (the Transit Fund). The funds paid to the Transit Fund and related earnings must be used for the benefit of the Phase IV Convention Center expansion project administered by the Ernest N. Morial New Orleans Exhibition Hall Authority.

D) Casino City Lease Agreement - According to the lease agreement among the City of New Orleans (the City) and the Rivergate Development Corporation and the Jazz Casino Company (the Casino), the Casino is required to make an annual contribution of \$1,000,000 to the destination marketing program of the City for the joint benefit of the City and the Casino in order to promote the City and the Casino as destinations. The City has utilized NOTMC to conduct the destination marketing program on behalf of the City.

#### NOTE 4 - Sources of New Orleans Tourism Marketing Corporation, Continued:

- E) <u>Casino Hotel Agreement</u> The Casino has agreed to make payments, annually, for additional marketing monies to be dedicated to **NOTMC** to market the entire City. These annual payments are in addition to the above amounts required by the lease agreement.
- F) Federal Grant Community Development Block Grant funds awarded to NOTMC to influence domestic leisure travelers to visit New Orleans, in post Katrina New Orleans and drive visitor spending.
- G) Other Revenue Other revenue includes sales of advertising and discount coupons placed in tourism guides produced by NOTMC, sales of cosponsored and shared advertising placed by NOTMC in national print media and sales of advertising and linking services on NOTMC's Internet web site.

#### NOTE 5 - Capital Assets:

Capital assets and depreciation activity as of and for the year ended December 31, 2008 is as follows:

<u>Assets</u>	Beginning Balance	Additions	Deletions	Ending Balance
Furniture and equipment Accumulated depreciation	\$134,004 <u>(94.528</u> )	\$ 6,105 (13,977)	\$-0- \$ <u>-0-</u>	140,109 (108,505)
Net capital assets	\$ <u>39,476</u>	\$ <u>(7.872</u> )	\$ <u>-0-</u> \$	31,604

(A Component Unit of the City of New Orleans)

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

### NOTE 6 - Long-Term Debt:

A summary of the changes in long-term debt is as follows:

Description	January 1, 2008	Additions	December 31, 2008
Compensated absences	\$ <u>39,768</u>	\$ <u>11,545</u>	\$ <u>51,313</u>

#### NOTE 7 - Transactions with Outside Organizations:

#### Provision of Funding

According to the Council of the City of New Orleans' Ordinance (Council Ordinance) to adopt NOTMC's Tourism Promotion Program for 2008 and as provided by the RTA Hotel Tax Agreement, NOTMC provided funding to the following organizations.

	RTA I Tax <u>Agree</u>		Council Ordinance	<u>Total</u>
New Orleans Metropolitan Convention and Visitors Bureau	\$	-0-	\$1,066,142	\$1,066,142
New Orleans Multicultural Tourism Network, Inc.		-0-	355,381	355,381
Ernest N. Morial New Orleans Exhibition Hall Authority	1,249	,576	-0-	1,249,576
Mayor's Office of Tourism and Arts	86	220	0-	86,220
	\$ <u>1,335.</u>	<u>796</u>	\$ <u>1,421,523</u>	\$ <u>2,757,319</u>

### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 8 - Operating Lease:

NOTMC has an operating lease for office space. For this lease, NOTMC has, as of December 31, 2008, a contractual agreement requiring the following rental payments:

Fiscal Year Ending  December 31.	Facility
2009	\$49,755
2010	<u>24,878</u>
Total	\$74,633

Lease expense for the current year amounted to \$61,697.

#### NOTE 9 - Risk Management:

NOTMC is exposed to various risks of loss related to torts; theft of; damage to and destruction of assets for which NOTMC carries commercial insurance. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated.

#### NOTE 10 - Fair Value of Financial Instruments:

The estimated fair value of all significant financial instruments have been determined by utilizing available market information and appropriate valuation methodologies. **NOTMC** considers the carrying amounts of cash and receivables to be fair value.

NOTE 11- Due to Outside Agencies, Net:

At December 31, 2008, the net amount due to outside agencies is as follows:

	Amount Due To At December 31, 2007	Provision Of Funding Expenditure At December 31, 2008	Payments Made To Outside Agencies At December 31, 2008	Total Net Amount Due To At December 31, 2008
Ernest N. Morial New Orleans Exhibition		÷	,	
Hall Authority	\$494,096	\$1,249,576	\$(1,471,491)	\$272,181
Mayor's Office of Tourism and Arts	34,093	86,220	(101,533)	18,780
New Orleans Metropolitan Convention and Visitors Bureau	252,735	1,066,142	(1,077,043)	241,834
New Orleans Multicultural Tourism				
Network, Inc.	84,245	355,381	(359,014)	80,612
Total	\$ <u>865,169</u>	\$ <u>2,757,319</u>	\$ <u>(3,009,081</u> )	\$ <u>613,407</u>

(A Component Unit of the City of New Orleans)
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 12 - Fund Balance Designations:

#### Unreserved - Designated Fund Balance

Fund balance designations totaling \$5,495,000 consist of the following at December 31, 2008:

Purpose	<u>Amount</u>
Various media costs	\$1,100,000
2009 administrative costs Broadcast projects and special promotions	45,000 850,000
Reserve for administrative costs Reserve for emergency marketing costs	1,500,000 2,000,000
Reserve for emergency marketing costs	2.000.000
Total ,	\$ <u>5,495,000</u>

REQUIRED SUPPLEMENTARY INFORMATION

### (A Component Unit of the City of New Orleans)

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2008

	Original Budget	Actual Amounts	Variance with Budget Positive (Negative)
<u>REVENUES</u>	÷		• •
Base funding - City of New Orleans	\$1,000,000	\$ 1,000,000	\$ -0-
Hotel/Motel taxes (net of collection fees)	3,500,000	3,738,410	238,410
RTA hotel taxes	2,000,355	2,499,152	498,797
Casino City lease agreement	1,000,000	1,000,000	-0-
Casino hotel agreement	1,000,000	1,000,000	-0-
Other revenue	· -0-	141,701	141,701
Interest income	-0-	<u>97,291</u>	<u>97.291</u>
Total revenues	<u>8,500,355</u>	<u>9,476,554</u>	976,199
EXPENDITURES			
Provision of funding to outside agencies	2,419,190	2,757,319	(338,129)
Agency and related fees	963,120	1,035,119	(71,999)
Special events	225,000	214,598	10,402
Summer/general media	205,000	1,152,001	(947,001)
Multicultural/essence events	350,000	342,843	7,157
Production	573,199	194,166	379,033
Public relations	1,451,749	664,128	787,621
Research	125,000	140,820	(15,820)
Telemarketing	-0-	4,113	(4,113)
Christmas media	865,183	473,916	391,267
Summer/museum media	-0-	57,670	(57,670)
Interactive marketing	1,511,356	1,268,356	243,000
General and administrative	361,558	400,722	(39,164)
Fulfillment	100,000	120,912	(20,912)
Marketing technologies	-0-	6,105	(6,105)
Promotions/festival support	100.000	100,000	-0-
Summer convention		155,000	(155,000)
Total expenditures	<u>9,250,355</u>	9.087.788	162,567
Net change in fund balance	(750,000)	388,766	1,138,766
Fund balance, beginning of year	<u>5.470.973</u>	6,822,623	<u>1,351,650</u>
Fund balance, end of year	\$ <u>4,720,973</u>	\$ <u>7,211,389</u>	\$ <u>2,490,416</u>

See Independent Auditors' Report on Supplementary Information.

(A Component Unit of the City of New Orleans)
BUDGETARY COMPARISON SCHEDULE - SPECIAL REVENUE FUND - CBDG FOR THE YEAR ENDED DECEMBER 31, 2008

e .	Original Budget	Actual Amounts	Variance with Budget Positive (Negative)
REVENUES			
Community Development Block Grant	\$ <u>3,650,000</u>	\$ <u>3,810,609</u>	\$ <u>160,609</u>
Total revenues	3,650,900	<u>3,810,609</u>	160,609
EXPENDITURES		·	
Production Summer/general media Summer/museum media	386,801 3,063,199 <u>200,000</u>	560,349 3,089,931 <u>160,329</u>	(173,548) (26,732) 39,671
Total expenditures	3,650,000	<u>3,810,609</u>	(160.609)
Net change in fund balance	-0-	<b>-0</b> -	-0-
Fund balance, beginning of year	<u>-0-</u>		0-
Fund balance, end of year	\$	\$0-	\$ <u>0-</u>

See Independent Auditors' Report on Supplementary Information.

SUPPLEMENTARY INFORMATION

### (A Component Unit of the City of New Orleans)

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2008

FEDERAL GRANTOR PROGRAM TITLE	FEDERAL CFDA <u>NUMBER</u>	FEDERAL EXPENDITURES
U. S. Department of Housing and Urban Development Passed Through Louisiana Department of Culture, Recreation and Tourism: Community Development Block Grant	14.228	\$3 <u>.810,609</u>
Total U. S. Department of Housing and Urban Development		<u>3.810.609</u>
Total Expenditures of Federal Awards		\$ <u>3,810,609</u>

NOTE: The accompanying schedule of expenditures of federal awards includes the federal grant activity of NOTMC and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



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### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana

We have audited the financial statements of New Orleans Tourism Marketing Corporation (NOTMC) (A Component Unit of the City of New Orleans) as of and for the year ended December 31, 2008, and have issued our report thereon dated April 3, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control over Financial Reporting

In planning and performing our audit, we considered NOTMC's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of NOTMC's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of NOTMC's internal control over financial reporting.

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

### Internal Control Over Financial Reporting, Continued

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects NOTMC's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of NOTMC's financial statements that is more than inconsequential will not be prevented or detected by NOTMC's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by **NOTMC**'s internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether **NOTMC's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of NOTMC's Board, management, the City of New Orleans, the Legislative Auditor for the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

BRUNO & TERVALON LLP

CERTIFIED PUBLIC ACCOUNTANTS

Druno & Tervalon LLP

April 3, 2009



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### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana

### Compliance

We have audited the compliance of New Orleans Tourism Marketing Corporation (NOTMC) (A Component Unit of the City of New Orleans), with the types of compliance requirements described in the <u>U. S. Office of Management and Budget</u> (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended December 31, 2008. NOTMC's major federal program is identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of NOTMC's management. Our responsibility is to express an opinion on NOTMC's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, <u>and Non-Profit Organizations</u>. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 (CONTINUED)

### Compliance, Continued

of compliance requirements referred to above that could have a direct and material effect on a major federal program, occurred. An audit includes examining, on a test basis, evidence about NOTMC's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of NOTMC's compliance with those requirements.

In our opinion, NOTMC complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2008.

### **Internal Control Over Compliance**

The management of NOTMC is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered NOTMC's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of NOTMC's internal control over compliance.

A control deficiency in NOTMC's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects NOTMC's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by NOTMC's internal control.



## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 (CONTINUED)

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by **NOTMC's** internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of **NOTMC**'s Board, management, the City of New Orleans, the Legislative Auditor for the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

**BRUNO & TERVALON LLP** 

CERTIFIED PUBLIC ACCOUNTANTS

Juno & Terrolon CCP

April 3, 2009

### (A Component Unit of the City of New Orleans)

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2008

We have audited the financial statements of New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) as of and for the year ended December 31, 2008, and have issued our report thereon dated April 3, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2008 resulted in an unqualified opinion.

### 1. Summary of Auditors' Results

- A. Significant deficiencies in internal control were disclosed by the audit of the financial statements: None Reported Material weaknesses: No.
- B. Noncompliance which is material to the financial statements: No.
- C. Significant deficiencies in internal control over major programs: <u>None</u>

  <u>Reported</u> Material weaknesses: <u>No.</u>
- D. The type of report issued on compliance for major programs: Unqualified.
- E. Any audit findings which are required to be reported under section 501(a) of OMB Circular A-133: No.
- F. Major program:
  - U.S. Department of Housing and Urban Development: Community Development Block Grant (CFDA No. 14:228)
- G. Dollar threshold used to distinguish between Type A and Type B programs: \$300.000.

### (A Component Unit of the City of New Orleans)

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2008

### 1. Summary of Auditors' Results, Continued

- H. Auditee qualified as a low-risk auditee under section 530 of OMB Circular A-133: No.
- I. A management letter was issued: No.

### 2. Financial Statement Findings

No matters were reported.

### 3. Federal Award Findings and Questioned Costs

No matters were reported.

### NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) SCHEDULE OF PRIOR YEAR FINDINGS

Section I - Internal Control and Compliance Material to the Financial Statements

No findings were reported.

Section II - Internal Control and Compliance Material to Federal Awards

Not applicable.

Section III - Management Letter

No comments were reported.